

# The Village of Northfield

## REGULAR COUNCIL MEETING

October 10, 2018

The meeting was called to order by Mayor Nehez at 7:30 p.m., and the Pledge of Allegiance was led by Mayor Nehez.

**ROLL CALL** was read by Tricia Ingrassia. The following officials were present: Mayor Nehez, Councilpersons Nick Magistrelli, Keith Czerr, Jenn Domzalski, Alan Hipps, and Renell Noack. Also present was Law Director Brad Bryan, Engineer Richard Wasosky, Fire Chief Jason Buss and Service Director Jason Walters.

### **APPROVAL OF THE MINUTES:**

A motion to approve the Minutes for the September 26, 2018 Council Meeting was made by Ms. Noack and seconded by Mr. Magistrelli. All were in favor of approval of the Minutes from the September 26, 2018 Council Meeting; none were opposed.

### **PRESENTATION OF PETITIONS, MEMORIALS, AND REMONSTRANCES: None**

### **REPORTS OF MUNICIPAL OFFICERS:**

**Mayor Jesse Nehez** – Mayor Nehez stated the Fall decor is up, and the Halloween decor set-up is going well. Mayor Nehez stated the Halloween Party will be on October 31, 2018 from 6:00-8:00pm.

**Finance Director, Tricia Ingrassia** – Ms. Ingrassia requested a motion for acknowledgment of receipt of the September 2018 month end reconciliation and reports. A motion for acknowledgment of receipt was made by Mr. Magistrelli and seconded by Mr. Hipps. All were in favor of the motion; none were opposed. The motion was adopted.

Ms. Ingrassia then briefly explained the two pieces of legislation. Ms. Ingrassia stated the first was 2018-65 to accept the rates established by the Summit County Fiscal Officer which is an annual housekeeping measure. Ms. Ingrassia continued briefly going over the amendments to the appropriations.

**Engineer, Rich Wasosky** – Report attached.

**Law Director, Brad Bryan** – No report.

### **DEPARTMENT HEADS:**

**Police Department, Chief John Zolcus** – Chief Zolcus will be at the next regularly scheduled Council Meeting.

**Fire Department, Chief Jason Buss** – Report attached.

In addition to his report, Chief Buss stated that the Police and Fire Departments conducted an active shooter training at Lee Eaton School, and it went very well.

**Service Department, Jason Walters** –Mr. Walters stated he is working with Catts Construction to get the Service Department parking lot on Ledge Road cleaned up with the completion of the project. Mr. Walters also stated the crack sealing project is going well and should be completed shortly. Mr. Walters requested Council approve tree removal work on Summit Avenue to remove trees in the Village's right of way. Mayor Nehez asked if this is a project that can wait until next year so it can be properly budgeted. Mr. Walters stated he felt this would be better taken care of this year. Finally, Mr. Walters discussed the road salt prices for this winter. Mr. Walters said this year the consortium has been given a price of \$102.00 per ton for the purchase of road salt, and he has requested 875 tons of salt.

#### **REPORTS OF THE MUNICIPAL BOARDS AND COMMISSIONS:**

**Planning Commission, Mr. Hipps** – No report. Mayor Nehez added that Robert McNeely resigned from the Planning Commission as of November 1, 2018. Mr. Bryan stated there is a sign ordinance project meeting Wednesday, October 17, 2018 at 6:30p.m.

**Recreation Board, Mayor Nehez** – Mayor Nehez stated the Recreation Board will meet November 1, 2018 at 6:30p.m. to discuss Veteran's Day.

#### **REPORTS OF THE STANDING COMMITTEES:**

**Finance Committee, Mr. Magistrelli** – Mr. Magistrelli stated the Finance Committee will meet on Wednesday, October 24, 2018 at 6:30p.m.

**Roads/Public Works, Ms. Domzalski** – No report.

**Health and Welfare, Mr. Czerr** – No report.

**Wages and Working Conditions** – No report.

**Fire and Safety, Ms. Noack** – Ms. Noack stated the Fire and Safety Committee met with Chief Buss this evening to discuss the future needs of the Fire Department. Mayor Nehez asked Ms. Ingrassia what the deadline is for Council to put in requests for the 2019 Budget. Ms. Ingrassia stated November 30, 2018 is the deadline for submission.

**Buildings and Grounds, Mr. Hipps** – No report.

#### **LEGISLATION:**

**2018-65** – An Emergency Resolution Accepting the Amounts and Rates as Determined by the Summit County Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the Fiscal Officer (First Reading). A motion to suspend the three reading rule was made by Mr. Hipps, seconded by Mr. Magistrelli. All were in favor of suspending the three reading rule; none were opposed. A motion for passage was made by Mr. Magistrelli, seconded by Mr. Hipps. All were in favor of passage; none were opposed.

**2018-66** – An Emergency Resolution Authorizing Certain Amendments to the 2018 Appropriation Resolution and/or Transferring Items Already Appropriated in that Resolution (First Reading). A motion to suspend the three reading rule was made by Mr. Magistrelli, seconded by Ms.

Noack. All were in favor of suspending the three reading rule; none were opposed. A motion for passage was made by Mr. Magistrelli, seconded by Ms. Noack. All were in favor of passage; none were opposed.

Mr. Bryan stated the Code updates will be on the agenda for the next meeting.

**OLD BUSINESS; NEW BUSINESS; ANNOUNCEMENTS:**

Mr. Czerr asked why the crosswalk signals at the Plaza do not work when you push the buttons to activate the walk signal. Mr. Wasosky stated those signals were initially working, but they are slated to be replaced next year. Mr. Wasosky added the loop detectors were taken out by the Ohio Department of Transportation when the road was repaved a few years ago. Mr. Wasosky stated the Village could have signal service check that.

Ms. Noack stated she wished to give a "kudos" to Chief Buss from Chief Zoligus who couldn't attend this meeting. Ms. Noack continued stating Chief Zoligus stated the Village should be proud to have Chief Buss for their Fire Chief because he is "the real deal."

Mr. Hipps stated he will not be present for the next Council Meeting.

**ADJOURNMENT:** A motion to adjourn was made by Ms. Domzalski and seconded by Mr. Magistrelli. All were in favor of adjournment; none were opposed. The Meeting adjourned at 7:55 p.m.

Respectfully submitted by:

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Tricia Ingrassia, Clerk of Council

**VILLAGE OF NORTHFIELD**  
**ENGINEER'S REPORT – RICHARD S. WASOSKY, P.E., P.S.**

**October 10, 2018**

*Subject:* Ledge Road Reconstruction – Phase 2 Construction

*Comment:* The road was opened to two way traffic on Friday morning, September 21, 2018, and the pavement striping was completed on Saturday, September 22, 2018. The project was completed 5 weeks ahead of schedule and should be slightly under the 2016 estimated OPWC costs and about \$200,000 under my 2018 estimate. I will need a motion of Council to allocated \$10,925.00 for payment to Euthenics, Inc. for the concrete testing for the project. The testing company, Terracon Consultants, Inc., has directly invoiced Euthenics, Inc. for the work. Approximately half of the testing cost is the responsibility of each municipality.

The Contractor is currently completing the project punch list items. We will check next May on the status of the grass growth.

*Subject:* NEORSDE Cuyahoga Valley Interceptor Sanitary Sewer Evaluation Survey

*Comment:* NEORSDE has begun the Sanitary Sewer Evaluation Survey for the Village of Northfield. During the next few months field crews from the NEORSDE consultants should be dye testing, smoke testing and flow monitoring areas of the Village. As of now the only flow monitoring will be done in the 8 inch sanitary sewer at the end of Fell Avenue that goes through the Smith Park area.

*Subject:* Five Year Road Construction and Engineering Costs Projection

*Comment:* As directed by the Mayor, I am currently working on the projected engineering and construction costs for the roadway projects in the next 5 year period in the Village.

*Subject:* Houghton Road Reconstruction and S.R. 8 Traffic Signals Improvements Project

*Comment:* I am still working on completing the final construction plans for the Houghton Road Reconstruction and S.R. 8 Traffic Signals Improvements Project. The project bid advertisement has been moved up to early December 2018 because of the problem in getting the mast arm poles.

*Subject:* S.R. 8 and Ledge Road Traffic Signal Upgrading Project

*Comment:* The shop drawings have been approved for all signal equipment and the signal poles. The order for the materials should have been place last week by the contractor, Signal Service Company, Inc. I do not anticipate the materials will arrive before April 2019.

# *The Village of Northfield Fire Department*

10271 Northfield Road • Northfield, OH 44067

330-467-7139 ext 22 • 330-467-7152 FAX

Fire Chief Jason L Buss

330-523-9422 Business Cell

firechief@northfieldvillage-oh.gov

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October 9, 2018

## **Activity Report**

- A detailed copy of any fire department activity is available upon request.
- **Call Statistics** - As of October 9, 2018 NVFD responded to a total of **630** incidents in 2018 (+9% over last year at this time). Of NVFD's total responses, **524 (83%)** of those incidents were EMS related and **106 (17%)** incidents were FIRE related.
- **Mutual Aid Report** - In 2018, NVFD provided mutual aid for **26** incidents, provided automatic aid **17** times, and received mutual aid for **18** incidents and automatic aid for **5** Incidents. (*Total MA received in 2013 was 13, 2014 was 15, 2015 was 22, 2016 was 28, 2017 was 26*)
- **NVFD's Average Response Time** from time of call till time on scene is **3:43**
- **Hard Rock Rocksino & NVRC Stats** – NVFD responded to 98 medical / 0 fire incidents at the Hard Rock and 77 medical / 0 fire incidents at NVRC in 2018

## **Fire Inspector / Prevention Report (Ending September 25, 2018)**

- 64 Annual Fire Inspections have been completed
- 9 Hood/Duct/Alarm/Sprinkler Tests have been completed
- 73 Standby Events at Hard Rock Rocksino
- Ohio Fire Marshal Inspections of Northfield Park, NVRC, & Sunset Complete 9/25
- 2017 OFC Radio Compliance Test Completed at Hard Rock on 7/25 (Passed)

## **Department News / Upcoming Events**

**PD/FD Training** – Police and Fire Departments are completing Rescue Task Force and integrated response training over the next few weeks. Training will be held at Lee Eaton when school is not in session.

**AED Donation** – University Hospitals donated two LifePak 1000s to the Northfield Village Fire Department (\$2,500 Value Each). The units will be placed in the engines and/or Chief's car when being utilized. UH EMS Institute has had a partnership with NVFD for nearly 20 years in which our emergency medical services are supported. Thank you to UH Hospitals.

*"Our Family Protecting Yours"*